



2024-2025 General Operating Grant Application

**For activities occurring between July 1, 2024 and June 30, 2025*

Application Deadline: Sunday, June 30, 2024

To be eligible, applicants must have filed all Final Reports from previous grant cycles.
Late applications will not be accepted.

PLEASE TYPE ALL INFORMATION USING THIS FORM

A. General Information:

Organization Name: _____

Organization Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Organization Phone Number: _____

Organization E-Mail: _____

Organization Website: _____

Name of Authorized Representative: _____

Representative's Title: _____

Representative's Phone Number: _____

Representative's E-Mail Address: _____

Is your Organization Based in Allegany County? _____

Does your Organization have (or is currently applying for) IRS Tax-Exempt Status? _____

Organization's Federal Identification Number: _____

B. Organizational Information:

1. If you are a first-time applicant, share your organization's mission and strategic goals. For returning applicants, tell us how the funding received last year impacted your outcomes.
2. What is your organization's annual operating budget?
3. How much funding are you requesting?
4. Does your organization receive grants from other organizations? Please list them and their amounts for the previous fiscal year.
5. Does your organization have paid staff? Please list the names of your staff, their titles and indicate whether they are part or full-time staff members.
6. The IRS and State of Maryland require all 501(c)3 organizations to maintain a Board of Directors which meets regularly and remains in compliance with the organization's bylaws. Please provide or attach a list of your current Board members and their titles.
7. Attach a copy of the organization's Profit and Loss statement for the most recently completed fiscal year. The statement should either be certified by an accountant or signed by the Treasurer of the organization.

8. Applications which address the Allegany Arts Council Strategic Goals will be given special consideration. The goals outline the work of this organization and its grantees. In the narrative below, please indicate which of the goals your funding will address and why funding is important to your success. (200 word limit)

- Promote awareness, appreciation, and engagement in the arts for everyone
- Support local artists and arts organizations
- Sustain our operations
- Contribute to community health and well-being through collaborative partnerships
- Impact economic development
- Attract and welcome new people to live, work and play in Allegany County

C. Recent Program Information

Please provide a list of programming for your organization from July 1, 2023 through March 31, 2024. This information is used by the grant review panel to give a sense of your organization’s basic calendar schedule, attendance and frequency of events, and is used to support our funding from the Maryland State Arts Council.

DATE	EVENT TITLE	# ACTIVITIES OR DURATION LENGTH	LOCATION OR VENUE	# ATTENDING	# ARTISTS PARTICIPATING
TOTALS					

D. Planned Program Information for 2024-2025:

Please list the major events and activities which are part of your upcoming fiscal year. Do you anticipate any changes to previous years? If so, please explain below.

I certify that the information in this application is accurate and correct, and agree to comply with the Allegany Arts Council's General Operating Grant eligibility requirements.

Signature of Authorized Organization Representative

Date

Disability Compliance

This form must be attached by all organizations requesting funding from the Allegany Arts Council, and attached to the grant proposal. Applicant organizations which do not satisfactorily address handicapped accessibility will be ineligible for consideration by the AAC regardless of artistic merit.

1. Are the facilities you plan to use for this program in compliance with Section 506 of the Rehabilitation Act regarding access for persons with disabilities?
Is there ramp access or elevators for wheelchairs? Yes _____ No _____ N/A _____
Is there a wheelchair area for viewing performances? Yes _____ No _____ N/A _____
Are there restroom facilities with grab bars and door widths to accommodate wheelchair users? Yes _____ No _____ N/A _____
2. Will public performances/facilities that are part of your program provide the following services?
Are there interpreters for persons who are deaf? Yes _____ No _____ N/A _____
Are there telecommunications devices for the deaf to reserve tickets or obtain information? Yes _____ No _____ N/A _____
Are hearing amplifications (FM, infrared, etc.) available for persons with sensory impairments? Yes _____ No _____ N/A _____
Are verbal program announcements or taped programmed notes available for persons with visual impairments? Yes _____ No _____ N/A _____
Are audio descriptions of performances available for persons who are blind or have low vision? Yes _____ No _____ N/A _____
3. If you answered "No" to any of the questions above, please attach a brief statement explaining a proposed plan of action to make reasonable accommodation to address these issues.
4. How will the accessibility of this program be advertised to persons with special needs?

If you need help in identifying solutions for compliance, please call the office: 301-777-2787.

Other Compliances

1. Organizations must comply with Title VI, Section 601, of the Civil Rights Act of 1964 which states no persons, on the grounds of race, color, or national origin, shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination related to the arts.
2. Organizations must comply with Title IV, Section 1681, of the Education Amendments of 1972, and the Age Discrimination Action, Section 6101, of 1975, which prohibits discrimination on the basis of sex or of age.
3. Organizations must satisfactorily address Section 506 of the Rehabilitative Act of 1973 which states that no otherwise qualified person shall, solely by reason of his or her handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination related to the arts.

Signature of Authorized Organization Representative

Date